

4. Educational Qualifications

Please state most recent first and attach copies of certificates or transcripts.

University, School, College Name	Degree, Diploma, Certificate, A-level, etc.	Subject(s)	Pass Overall or Fail Overall	Grades or Class	Date awarded

5. English Language Qualification

If English is NOT your native language, please specify which English Language Qualification you have taken or intend to take (e.g. TOEFL, IELTS), and give the relevant grade/score.

English Language Qualification: _____

Date of examination: _____ Awarded Grade: _____

6. Personal Statement (Please attach a letter)

Information about yourself helps us to assess your skills and suitability for the programme of study. Your personal statement should amount to about 200 words.

- (i) Your reasons for choosing the programme of study.
- (ii) The knowledge, skills and positions of responsibility you have obtained through your work (whether paid or not) and/or education that might be relevant to the programme of study.
- (iii) The work experiences and/or personal developments which have been most important to you.
- (iv) The challenges facing you in your studies, work or personal career development.
- (v) Your future career plans.

7. Exemptions requested (if any) - Please attach supporting documents

(i)
(ii)
(iii)
(iv)
(v)
(vi)

8. How did you hear about the course at The Cyprus Institute of Marketing?

<input type="checkbox"/> Advertisement	<input type="checkbox"/> Referral
<input type="checkbox"/> CIM Events	<input type="checkbox"/> Website
<input type="checkbox"/> Other, please specify: _____	

9. Declaration

I confirm that the information given in this form is correct and complete.	
Signature of Applicant: _____	Date: _____

CHECKLIST

Have you:

1. Completed the application form in full?
2. Attached copies of transcripts/certificates of your qualifications where applicable?
3. Attached one completed references?
4. Attached copy of High School Leaving Certificate?
5. Attached copy of your ID or Passport?
6. Attached a Passport-sized photo?
7. CV? (Postgraduate Studies only)

INFORMATION ON THE PROCESSING OF PERSONAL DATA (AS PART OF THE APPLICATION)

I, the undersigned _____, ID no _____ (hereinafter referred to as "the Data Subject") declare the following:

1. I have been informed by the Cyprus Institute of Marketing (hereinafter referred to as "CIM") of the basic provisions of the General Data Protection Regulation (hereafter referred to as "GDPR") and I understand that under the GDPR:

(a) Where CIM maintains a Record, it has a legal obligation to ensure the storage, processing and confidentiality of my personal data that have been or will be given in the future by me or any third party to CIM.

(b) Recipients of my personal data are the authorised and suitably trained employees of CIM. My personal data is confidential and is treated with strict confidentiality.

(c) I have the right to access, correct, delete, restrict and oppose my personal data without the application of any fee on behalf of CIM, and I can exercise this right with the assistance of a specialist.

2. I understand that the processing of my personal data, which I voluntarily provide to CIM - as part of this application - is deemed necessary for the purpose of examining my application for admission. Insufficient and/or no provision of the required data make it impossible for CIM to process my application. My personal data will be the subject of legitimate and lawful processing by CIM, and will not be used for any other purpose without my explicit consent.

3. CIM shall disclose to me that the Data Processor of personal data is The Cyprus Institute of Marketing (CIM): THECYPIOM LTD. For matters concerning my personal data, I can contact the Data Protection Officer of CIM at dataprotection@cima.ac.cy.

4. If my application is successful it will be placed in my personal file/folder. Otherwise, i.e. if unsuccessful - and only after my own, explicit, consent - my application will remain in CIM records for a period of one (1) year and will then be deleted/destroyed. During this period I have the right to revoke and/or modify the data I provide through this application. Applications received for which no explicit consent has been given for the period of one (1) year will be deleted/destroyed immediately after the decision/outcome. I agree that CIM maintains an Archive or Archives, electronic or other, and will be processing my personal data contained in this application for a period of one (1) year only. My consent may be revoked at any time, without prejudice to the lawfulness of the consent-based processing prior to its revocation.

YES NO

5. I have been informed that I have a right to submit a complaint to the Supervisory Authority (Personal Data Protection Commissioner) in case of disagreement with these terms and/or any other matter that concerns or arises from the processing of my personal data.

DATE: _____

SIGNATURE OF THE DATA SUBJECT: _____

CIM, as an equal-opportunities organisation, recognises and promotes the advantages of diversity of individuals, and is committed to treat all its applicants with dignity and respect regardless of nationality, gender, gender, disability, age, sexual orientation, religious or other beliefs. Therefore, it encourages submission of applications from all over the community. Furthermore, the search and selection of a candidate are based on their skills, abilities, knowledge, educational background and in some cases on professional experience as well.